

Registration for persons wanting to work or volunteer with sporting clubs.

If you work or volunteer at your local sporting club you needed to register between 8 November 2014 and 7 November 2015.

- You must have been registered by 7 November 2015 and hold a current WWVP registration card.
- You must carry your registration card at all times while engaged in a regulated activity as you may be asked to produce it to verify current registration.

If you are not registered, you need to register now.

How do I apply for WWVP registration?

You can complete your WWVP application by going to www.act.gov.au/accessCBR to complete an online form.

How are applications screened for WWVP registration?

Each applicant applying for WWVP registration is checked for risk. This risk assessment considers:

- the person's criminal history and non-conviction information;
- past working with vulnerable people registration history; and
- other relevant information that helps make a decision like information about child abuse or neglect in the ACT or another State/Territory.

Criminal history refers to any conviction or finding of guilt for a relevant offence such as:

- sexual offences;
- offences against a person;
- offences involving violence;
- offences involving dishonesty or fraud;
- offences relating to property;
- offences involving possession of, or trafficking in, a drug of dependence or a controlled drug;
- offences against an animal; and
- driving offences.

You need to provide information about any charges, even if you were not convicted. Non-conviction information includes:

- where a person has been charged with a relevant offence but the proceeding is not finalised or the charge has lapsed or been withdrawn;
- the person has been acquitted or the conviction for the alleged relevant offence has been quashed or set aside; or

a person has been served with an infringement notice for the alleged offence.

Is there a cost for WWVP registration?

There is no registration cost to volunteers unless they are also employed in another service that is considered to be a regulated activity.

A registration fee is charged if you are intending to do paid **work** with vulnerable people. The current registration fee is \$79.

Can I work or volunteer with an expired WWVP registration?

No. It is against the law to work or volunteer in a regulated activity if your WWVP registration has expired.

I already have a current WWVP registration card. Can I use the card for coaching?

Yes. If you have registered for another purpose previously you can use your current WWVP registration card for any regulated activity.

Further Information:

Phone: 13 22 81
Email Address: wwwvp@act.gov.au
In person: Access Canberra Shopfronts
Post: Access Canberra
Chief Minister, Treasury and Economic Development Directorate
GPO Box 158
CANBERRA CITY ACT 2601



ACT
Government

Access
Canberra.

WORKING WITH VULNERABLE PEOPLE REGISTRATION

Information for persons
wanting to work or volunteer
with sporting clubs



The Working with Vulnerable People (WWVP) Scheme

In the Australian Capital Territory, people wanting to **work** or **volunteer** with vulnerable people in a **regulated activity** must have a background check done and be registered with Access Canberra. Included in the table is a list that are considered to be regulated activities.

The scheme is part of the protection framework for children and vulnerable people in the Australian Capital Territory. The registration is designed to ensure that people who are working with children have their background checked to minimise the risk to the vulnerable.

Who is a vulnerable person?

A vulnerable person is:

- a child under 18 years or;
- an adult experiencing disadvantage.

What type of registration are there?

There are three types of registration. They are:

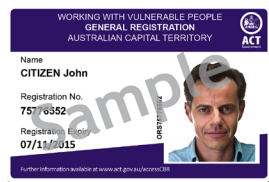
- General
- Conditional and
- Role-based.

Conditional and **role-based registrations** can be tailored to ensure that a person with valuable lived experience can share their knowledge to assist other people.

This type of registration is intended to lessen the risk to the employee, the employer and their clients.

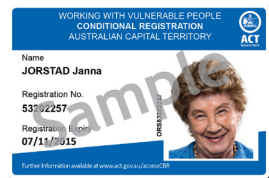
The three types:

1. GENERAL



People with general registration (purple trim) can work in all regulated activities for up to three years.

2. CONDITIONAL



People with conditional registration (blue-trim) will have conditions associated with their registration. These conditions will be listed on the back of their registration card.

3. ROLE-BASED



Role-based registrations (aqua green trim) take into account a person's lived experiences. People with role-based registration are restricted to only working in specified regulated activities with a stated employer. Details of the restrictions will be listed on the back of their registration card.

How can I check if I need to be registered?

To check if you are (or are planning to be) working or volunteering in an activity that requires you to be registered visit www.act.gov.au/wwwptakethestest

REGULATED ACTIVITIES		
Year of roll-out	Different areas of work are being covered over a few years	When workers need to be registered
1	<ul style="list-style-type: none"> • Activities or services for children: <ul style="list-style-type: none"> • Child protection services • Justice facilities for children • Childcare services • Child education services • Child accommodation services • Counselling and support services for children • Commercial services for children 	Must be registered now
2	<ul style="list-style-type: none"> • Services for people who are homeless: <ul style="list-style-type: none"> • Victims of crime • Community services • Disability services • Respite care services • Religious organisations 	Must be registered now
3	<ul style="list-style-type: none"> • Coaching and tuition (includes sports) • Vocational and educational training • Clubs, associations and movements • Services for migrants, refugees and asylum seekers 	Must be registered now
4	<ul style="list-style-type: none"> • No new job types starting 	8 Nov 2015 to 7 Nov 2016
5	<ul style="list-style-type: none"> • Housing and accommodation • Prevention of crime • Emergency services personnel • Transport 	8 Nov 2016 to 7 Nov 2017
6	<ul style="list-style-type: none"> • Mental Health • Justice facilities • Services for addictions 	8 Nov 2017 to 7 Nov 2018